

**Gun Club Lake Watershed Management Organization
Minutes of the January 14, 2009 Meeting**

A planning meeting of the Gun Club Lake Watershed Management Organization (WMO) Board of Managers was held Wednesday, January 14, 2009 at the Moonshine Park Retreat Center at 1317 Jurdy Road in Eagan, Minnesota. The following Board members were present: Jerry Engelke, Chair, Eagan; Wayne Sames, Secretary, Eagan; Jeff Sluiter, Eagan; and Gary Dean Johnson, Inver Grove Heights. Alternate Board members present: Douglas Kniech, Eagan; Allan Cederberg, Inver Grove Heights; John Mazzitello, City of Mendota Heights. Others in attendance were: Todd Hubmer, WSB and Associates, Inc; Mike Isensee, Dakota County Soil and Water Conservation District; and Eric Macbeth, GCLWMO Administrator and City of Eagan.

Chair Engelke called the meeting to order at 4:00 PM.

I. A. ADOPT AGENDA

II. SCHOOL OF ENVIRONMENTAL STUDIES “POND SQUAD” REPORT. A group of students from the School of Environmental Studies “Pond Squad” made a presentation on their activities over the past year. They took water samples from seven lakes in Eagan, Mendota Heights and Inver Grove Heights within the GCLWMO area, including four lakes in Lebanon Hills Regional Park. The sampling and clarity readings were taken from May to September. The student involvement improved from the previous year. In the future they hope to increase participation, continue receiving school credit, and increase training for the students.

III. 2009 WORK PROGRAM PLANNING RETREAT

Required Tasks and Administrative Review. Engelke distributed a handout showing a draft work program with potential tasks and projects. He said the goal of the Board should be to achieve efficiencies as we struggle to get the financial management under control. The Board then reviewed the various proposed administrative activities and required tasks and suggestions were made for modifications.

In regard to the requirement of the Board to oversee WMO member community storm water programs, it was determined that the Board should ask for annual reports from the three member communities indicating plan accomplishments. The Dakota County SWCD was asked to draft a letter to the three cities requesting that they make a presentation on their storm water programs to the Board according to the following schedule:

Eagan: March, 2009
Inver Grove Heights: June, 2009
Mendota Heights: September, 2009

Macbeth asked for a clarification of tasks for the next meeting. Engelke suggested that Eagan staff should continue to help with financial related items for now, but that the Dakota County SWCD should develop the Board meeting packets and handle general correspondence. In regard to the co-sign requirements for the Treasurer, Johnson was asked to check with American Bank to complete the co-sign requirements.

Macbeth noted that the 2010 budget must be submitted in July (approved at the June meeting). Engelke said the Board also must amend the 2009 budget. Macbeth suggested that a draft budget should be reviewed at the March meeting.

Isensee reminded the Board that it had approved the proposal from the Dakota County SWCD at the last meeting. A joint powers agreement will be needed, but a revised budget must first be completed. Macbeth said the Board needs to take some formal action to allow the SWCD to work on any GCLWMO items. The Board could take care of it tonight on a prospective basis and modify for the SWCD board as needed. Isensee said the SWCD would not work on any items not approved by the GCLWMO.

A motion was made by Johnson and seconded by Sluiter to give the Chair authority to sign a joint powers agreement on behalf of the Board. The motion passed unanimously.

III. OTHER

A. Member Community Reports. Mazzitello reported that a storm water ordinance will be passed in Mendota Heights.

B. Agenda Items for Next Meeting. Macbeth suggested the following meeting items for the March meeting:

Audit
Annual Report (for submittal to BWSR)
Newsletter
Budget draft
Grant opportunities
Student lake monitoring
Eagan's water report

A motion was made by Sluiter and seconded by Mazitello to adjourn. The motion passed unanimously.