



**Gun Club Lake Watershed Management Organization
Minutes of the March 17, 2010 Meeting**

“Draft”

A regular meeting of the Gun Club Lake Watershed Management Organization (WMO) Board of Managers (Board) was held Wednesday, March 17, 2010 at the Moonshine Park Retreat Center at 1317 Jurdy Road in Eagan, Minnesota.

Board members Present:

Jerry Engelke, Chair - Appointed by the City of Eagan
Gary Dean Johnson, Treasurer - Appointed by the City of Inver Grove Heights
Wayne Sames, Secretary - Appointed by the City of Eagan
Larry Craighead - Appointed by the City of Mendota Heights

Alternate Board Members Present:

Allan Cederberg - Appointed by the City of Inver Grove Heights
Douglas Kniech - Appointed by the City of Eagan

Others Present:

Eric Macbeth, WMO Administrator and City of Eagan staff
Todd Hubmer - WSB and Associates, Inc.
Brian Watson, Dakota County Soil and Water Conservation District staff
Ryan Ruzek, City of Mendota Heights staff

I. Call to Order

Chair Engelke called the meeting to order at 4:10 p.m.

II. Approval of Agenda

No changes to the agenda were suggested.

III. Presentations

A. Local Government Implementation Report: City of Eagan
The Report will be provided at the next meeting.

IV. Consent Agenda

- A. January 13, 2010 Meeting Minutes** – no comments.
B. Payment of Invoices – no comments
C. March 17, 2010 Financial Report – Macbeth reported that the account balance is about \$75,000

D. Annual Public Newsletter – Watson noted the difference between the newsletter and annual report.

Motion by Craighead, second by Johnson to approve the items listed under the consent agenda. The motion passed unanimously.

V. Priority Projects

A. Dakota County Funding to Accelerate Implementation of Watershed Plan Goals.

Discussion occurred regarding various ideas about possible projects.

Motion by Johnson, second by Craighead to task Watson to develop a list of priority projects based on the Board's discussion and to submit the proposal to Dakota County as soon as possible. The motion passed unanimously.

B. Clean Water Fund Grant: Schwanz Lake Runoff Reduction Project

Macbeth suggested that the Board plan to focus on the Schwanz Lake project during the April meeting. Engelke added that the Board needs to develop a model on how to manage projects of this type. The timeline for the grant is still being determined. He suggested a special Board meeting to discuss the project.

Motion by Kniech, second by Johnson to schedule a special Board meeting to work on the grant project once the information is received from BWSR. The motion passed unanimously.

VI. Work Plan

A. 2009 Annual Activity and Audit Report to BWSR

Chair Engelke asked whether there were any final comments or questions on the Annual Activity and Audit Report. There were none. Macbeth noted that the report was due April 1.

Motion by Johnson, second by Kniech to authorize submission of the report to BWSR. The motion passed unanimously.

B. BWSR Performance Review: Self Assessment

Discussion focused on two statutory requirements: development of a Data Practices Policy and the need to post the Watershed Plan on the web site. It was suggested that the Board attorney could probably develop a data practices policy at minimal cost, perhaps borrowing language from other existing policies. Macbeth said he would follow up by contacting the attorney.

C. Grant Opportunities

The Board discussed possible ideas for grant funding from the Legislative Citizen Commission on Minnesota resources (LCCMR). Hubmer suggested a pilot infiltration project involving sites in Eagan. After further discussion, Engelke asked whether there was a motion to approve submission of a proposal based on that idea.

Motion by Kniech, second by Sames to task Hubmer with preparation of a proposal for review by the Board. The motion passed unanimously.

There was discussion of further grant possibilities related to programs of the PCA, BWSR and the new Lessard-Sams Outdoor Heritage Council.

Motion by Johnson, second by Kniech to authorize submission of the proposal developed by Hubmer to the LCCMR after review by the Board. The motion passed unanimously.

VII. Other

A. Preliminary 2011 Budget and Work Plan

Engelke suggested there is a need to make sure that the two tie together. The 2011 budget will need to be approved at the next meeting. Johnson said he is pretty happy with the present budget format. Macbeth noted that the Board may soon have a balance of approximately \$100,000. Hubmer suggested the Board might want to look at some appropriate expenditures and the possibility of placing some of the funds in CDs. Johnson said he would check with the bank regarding CD options.

B. SWCD Annual Report

Watson referred to a handout that outlined three main categories of activities, including administrative assistance, education and outreach assistance, and the Shoreland Restoration Grant program.

C. Member Community Updates.

Engelke mentioned he had attended Macbeth's presentation on the Schwanz Lake proposal and provided comments on the plan. Watson noted that Jim Danielson has retired as administrator for the City of Mendota Heights and his replacement is David McKnight.

D. Agenda Items for the Next meeting.

- Sub-watershed assessments
- Reports on Schwanz Lake, Lake Augusta, city priorities, etc.
- Discuss Board priorities – short and long term
- Keep same general format for the agenda (consent agenda, priority projects, work plan)
- Generic work plan item that support action items from local governments
- Draft letter to send to cities indicating there may be funding from BWSR to be distributed by the WMO for city projects.

Motion by Craighead, second by Johnson to task Hubmer with drafting a letter to the cities, circulating to Board members for comment, and to send to the cities prior to the next Board meeting. The motion passed unanimously.

VIII. Adjournment

Motion by Kniech, second by Johnson to adjourn. The motion passed unanimously.
The Board meeting was adjourned at 5:55 p.m.

The next regular Board meeting is scheduled for 4:00 p.m. on Wednesday, June 16, 2010.