



## **Gun Club Lake Watershed Management Organization Minutes of the June 17, 2009 Meeting**

A regular meeting of the Gun Club Lake Watershed Management Organization (WMO) Board of Managers was held Wednesday, June 17, 2009 at the Moonshine Park Retreat Center at 1317 Jurdy Road in Eagan, Minnesota. The following Board members were present: Wayne Sames, Secretary, Eagan; Jeff Sluiter, Vice Chair, Eagan; Gary Dean Johnson, Inver Grove Heights; and Larry Craighead, Mendota Heights. Alternate Board members present: Douglas Kniech, Eagan; Allan Cederberg, Inver Grove Heights; John Mazzitello, City of Mendota Heights. Others in attendance were: Travis Fristed, WSB and Associates, Inc; Brian Watson, Dakota County Soil and Water Conservation District; Scott Thureen, Public Works Director, Inver Grove Heights; and Eric Macbeth, City of Eagan.

Vice Chair Sluiter called the meeting to order at 4:00 PM.

### **I. ADOPT AGENDA**

### **II. LOCAL GOVERNMENT IMPLEMENTATION REPORT**

- A.** Thureen distributed a handout which described the significant components of the City's Water resources Management Plan implementation program. He focused on Parts A (Capital improvement projects) and B (Operation and maintenance programs) and briefly described the proposed projects under each category. **Watson will draft a follow-up letter from the WMO to the City thanking them for the information and presentation to the Board.**

### **III. ADMINISTRATIVE ACTIVITIES.**

- A. Approve Minutes of March 18, 2009 Meeting**

### **IV. TREASURER'S REPORTS.**

#### **A. Review Year-to-Date Budget Activity and Account Balances.**

The Board reviewed a handout provided by Macbeth that summarized the five-year budget projection for 2007-2011. He noted that total expenses for 2009 were just above \$6,000 and the Board is in a good position in regard to the upcoming budget year.

#### **B. Approve Budget.**

- C. Approve Payment of Invoices.** A handout was distributed summarizing the current invoices. These invoices have already been included in the year-to-date expenses. After review and discussion of the invoices, **a motion was made by Sames and seconded by Kniech to approve payment of the invoices.**

- D. Review and Update Financial Management Strategy.** Johnson explained that the Board adopted a goal of decreasing the annual costs by 10%. Macbeth explained that the estimated member city contributions were reduced in the proposed budget by 10%. Cost items in the budget were then reduced accordingly. Sluiter asked whether the Board

*A Joint Powers Organization of the Cities of Eagan, Inver Grove Heights, and Mendota Heights*

*[www.dakotacountyswcd.org/watersheds/gunclubwmo](http://www.dakotacountyswcd.org/watersheds/gunclubwmo)*

3501 Coachman Point, Eagan, MN 55122-1211

Phone: (651) 675-5300

wished to continue using the task forms. Consensus seemed to be that the Board should continue to exercise due diligence on costs as in the past. There was some discussion about the costs associated with the water quality monitoring project and whether there might be opportunities for reducing costs or finding other funding sources. The consensus was to keep the current budget item for those costs, but look for cost reductions or additional funding in the future. Watson noted that there will be additional state funds available and the Board should be prepared to take advantage of those funds if possible.

**A motion was made by Sames and seconded by Johnson to approve the 2010 budget. The motion passed unanimously.**

#### **V. OLD BUSINESS ITEMS**

- A. Wetland Buffer in Member City Parks.** Sames reviewed past discussions with City of Eagan staff about possibilities for joint efforts related to wetland buffers in parks. Macbeth described some of the current efforts regarding buffers in Eagan parks and encouraged the Board to think about what goals or objectives it has in regard to the issue of park wetland buffers. Craighead asked what buffers actually are able to handle in terms of inflows that affect water quality. Sames asked whether there was interest in site visits and other information related to buffers in parks. Craighead said it would be helpful to have information about inlets to water bodies and how the number today compares with that in the past. Sluiter indicated an interest in participating in a site visit. Sames will contact the city parks superintendent to try to arrange for a visit later this summer or fall.
- B. Student Monitoring Program Status.** Macbeth reported that the summer monitoring has begun and sampling is done twice a month. He expects to provide a final report at the September 16 Board meeting.
- C. Web Process.** Macbeth indicated the types of information posted on the web and noted that this activity is not a big expense item. Watson added that BWSR expects WMOs to provide such information for the public and would be concerned if the Board did not continue providing information on the web site. Macbeth said that the Board meetings, for example, are required to be noticed to the public and the web page fulfills that requirement. Watson agreed and added that the Board will probably be required to post information such budgets, plans, etc.

#### **VI. NEW BUSINESS ITEMS**

- A. WMO Boundary.** Macbeth said that there are only very minor boundary discrepancies and did not feel it was significant enough for any Board action.
- B. BWSR – Performance Review and Updates.** Macbeth suggested postponing this item until the September 16 Board meeting.
- C. Grants Opportunities.** Fristed noted that there may be new grant opportunities associated with the new Clean Water Legacy funding and WSB will monitor this and alert the Board to any opportunities that arise this year.

**VII. OTHER**

- A. Member Community Reports and Updates.** Mazzitello noted that Mendota Heights will be instituting water management training and that they will be working on the last big development project called Mendota Plaza. Macbeth said the City of Eagan has hired a consultant for a comparative rate study for all utility user rates. The City is also moving forward with a plan to construct a wetland bank in the area south of Westcott and east of Lexington (near Thompson-Reuters).
- B. Scott and Dakota County Collaboration Efforts.** Postponed until the next Board meeting.
- C. Agenda Items for Next Meeting.**
- Student report on water quality monitoring project
  - Performance review
  - Park wetland buffers
  - Mendota Heights update
  - Discuss possible grant opportunities
  - Scott/Dakota County collaboration
  - Newsletter articles
  - Regular agenda items

**VIII. AJOURNMENT:** The Board meeting was adjourned at 5:50 PM.

**The next Board meeting is scheduled for 4:00 PM on Wednesday, September 16, 2009.**